

TREASURY DEPARTMENT

UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20220

August 26, 1964

610.0

MEMORANDUM

To : Special Agents in Charge
and Resident Agents

From : Chief

Subject: Criteria for Local Law Enforcement Regarding
Secret Service Protective Functions

Attached is a sample letter which is the criteria we have formulated for local law enforcement to determine that (we receive certain vital information) you should address such a letter to all local, county, and state law enforcement agencies in your district. These will include Chiefs of Police, Sheriffs, State Police, and any others you deem necessary.

While I realize that it will entail considerable clerical work the letters to these officials will not be duplicated and an original will be sent to each official.

It is imperative that this phase of our program be expedited, and you should advise this office not later than November 1, 1964, of its completion. At that time furnish Headquarters with the number of letters sent to law-enforcement officials in your district.

James G. Rowley

Attachment

1806

SAMPLE LETTER

Chief of Police
(City)

610.0

The United States Secret Service is charged by Title 18, U. S. Code, Section 3056, with the responsibility of protecting the President of the United States, the members of his immediate family, the President-elect, the Vice President, or other officer next in the order of succession to the office of President, and the Vice President-elect, together with a former President, at his request, for a reasonable period after he leaves office.

Effective liaison with all law enforcement and intelligence agencies is necessary to insure that we receive information on individuals or groups of individuals who pose a potential threat to the safety of the President and others for whose protection the Secret Service is responsible.

Especially, the Secret Service should be furnished with any information coming to your attention of a threat to physically harm the President, or others named above, or to cause him or them any embarrassment, whether it is by an individual or a group or organization.

We are further interested in receiving any information of any individual or group of individuals who physically harm or threatens to harm any of your local, state, or nationally elected or appointed officials. In connection with this type of information we would like to receive any detailed data your file might contain concerning any such individual, such as his background, mental condition, propensity for violence, possession of arms, etc.

Should any information of the above nature come to your attention, please forward same to the undersigned. Any matter of an urgent nature involving a threat to the life of the President or others named in the first paragraph should be communicated to this office by telephone (collect if long distance).

Your cooperation in these matters will be greatly appreciated.

Very truly yours,

Special Agent in Charge

(Local Field Office
Address & Telephone Number)

1806