

INFORMATION FOR PASSPORT APPLICANTS

1. This application must be executed personally before a Clerk of a Federal or State court authorized to accept passport applications or before a Passport Agent. The Clerk or Agent will give you all necessary information and guidance to complete this application. *Complete all the information which is applicable, but do not sign application.*

2. *Proof of United States Citizenship*

Persons who apply for passports are *required to present proof of their United States citizenship.*

A previously issued passport may be used for identification and proof of citizenship, instead of documents indicated below, and shall be submitted with the application.

A native born citizen shall present his birth certificate, or, if not obtainable, a baptismal certificate or certified copy of the record of baptism. If such primary evidence is not obtainable, such secondary evidence as census records, newspaper files, school records or affidavits of persons having a personal knowledge of the facts of birth may be submitted. *However, a statement by appropriate authorities certifying no birth record exists must be submitted with evidence other than a birth certificate.* To avoid delays, the applicant should ascertain from the Clerk or Agent exactly what information the above documents must contain in order to be acceptable for passport purposes.

A naturalized citizen shall present his naturalization certificate. Persons claiming citizenship through a native or naturalized citizen should read section C 3(b) of Department of State M-265, "Information for Passport Applicants" or discuss their cases with the Clerk of Court or Passport Agent.

Women married before September 22, 1922, or married to aliens ineligible to citizenship before March 3, 1931, should discuss their cases with the Clerk of Court or Passport Agent since there are special requirements for proof of citizenship.

3. *Identification*

An applicant is required to establish his identity to the satisfaction of a Clerk of Court or Passport Agent through personal knowledge, the presentation of an acceptable document of identification or by an identifying witness who has known the applicant for at least 2 years and is a U. S. citizen. If a witness is required for identification the witness will be required to complete an affidavit. An affidavit form may be secured from the Passport Agent or Clerk of Court.

The following documents are acceptable for identification purposes *provided* they contain the signature and either a photograph or a physical description of the applicant: A previous passport, a certificate of naturalization or of citizenship, a driver's license or a government (Federal, State, Municipal), industrial or business identification card or pass.

4. *Photographs*

Two duplicate photographs taken *within the past 2 years* shall be presented with the application. *Both photographs shall be signed by the applicant.* They shall be not less than 2½ by 2½ inches nor more than 3 by 3 inches in size.

Photographs may be in color or in black and white. A pleasant, natural pose is recommended. The prints should be capable of withstanding a mounting temperature from 180 degrees to 200 degrees, Fahrenheit. Acetate or film base, snapshot, polaroid or vending machine prints are not acceptable. Tinted photographs are not acceptable.

Photographs should be on thin, unglazed photo paper, show front view of applicant with a plain, light background. When dependents are included they should be shown in a group photo with the applicant. When it is not practicable to submit a group photo separate photos may be submitted.

5. *Passport Fees*

The fee required for the issuance of a new passport is \$9.00. The execution fee is an additional \$1.00 unless the application is executed before a Clerk of a State Court authorized to collect \$2.00.

Do not pay any other fee to anyone for filling in or executing this application or for obtaining the passport except postage and/or necessary emergency charges.

(PLEASE TYPE OR PRINT)

DEPARTMENT OF STATE
PASSPORT APPLICATION

(Before Completing this Application, Read Information for Passport Applicants on Page 4)

(Passport Office Use Only)

R D O DF

PART I - TO BE COMPLETED BY ALL APPLICANTS

(First name) (Middle name) (Last name)

I, _____, a citizen of the United States, do hereby apply to the Department of State for a passport.

MAIL PASSPORT TO

STREET _____

CITY _____ STATE _____

IN CARE OF _____

DATE OF BIRTH (Month, day, year)

PLACE OF BIRTH

HEIGHT

COLOR OF HAIR

COLOR OF EYES

APPROXIMATE DATE OF DEPARTURE

____ FT. ____ IN.

VISIBLE DISTINGUISHING MARKS

OCCUPATION

APPLICANT'S BIRTH CERTIFICATE

FILED SR CR CITY

PERSONS TO BE INCLUDED IN PASSPORT (Include photographic likenesses in group photo)

SPOUSE'S BIRTH CERTIFICATE

This section to be completed only if wife or husband is to be included in applicant's passport

FILED SR CR CITY

(WIFE'S) (HUSBAND'S) FULL LEGAL NAME

CHILD(REN)'S BIRTH CERTIFICATE(S)

FILED SR CR CITY

This section to be completed only if children are to be included in applicant's passport

NAME IN FULL

PLACE OF BIRTH (City, State or Country)

DATE OF BIRTH

RESIDED IN THE U. S.
FROM TO

IF PASSPORT PREVIOUSLY APPLIED FOR, GIVE YEAR _____ (AND NAME IF DIFFERENT FROM PRESENT NAME). FOR EACH PERSON INCLUDED IN THIS APPLICATION WHO HAS RECEIVED A PASSPORT, COMPLETE INFORMATION BELOW:

STAPLE ONE PHOTO BELOW
DO NOT MAR FACE

BEARER

PASSPORT NO.

DATE OF ISSUE

CANCELED OR OTHER DISPOSITION (specify)

APPLICANT

SPOUSE

CHILDREN

THE CLERK OR AGENT WILL NOT ACCEPT PHOTOS THAT ARE NOT A GOOD LIKENESS. APPLICANT, CLERK OR AGENT MAY STAPLE PHOTO HERE.

DO NOT IMPRESS SEAL ON EITHER PHOTO.

(Passport Office Use Only)

FEE _____ EXEC. _____ TWX _____ POST. _____

(LAST NAME)

TO BE PRINTED IN FULL

(FIRST NAME)

(MIDDLE NAME)

D	FATHER'S NAME	FATHER'S PLACE OF BIRTH	FATHER'S DATE OF BIRTH	<input type="checkbox"/> U. S. CITIZEN <input type="checkbox"/> NOT U. S. CITIZEN	
	MOTHER'S MAIDEN NAME	MOTHER'S PLACE OF BIRTH	MOTHER'S DATE OF BIRTH	<input type="checkbox"/> U. S. CITIZEN <input type="checkbox"/> NOT U. S. CITIZEN	
E	<input type="checkbox"/> I WAS NEVER MARRIED <input type="checkbox"/> I WAS LAST MARRIED ON		TO (Full legal name - complete whether widowed or divorced)		
	WHO WAS BORN AT		ON (Date of birth)		
	<input type="checkbox"/> WHO IS A U. S. CITIZEN <input type="checkbox"/> WHO IS NOT A U. S. CITIZEN		<input type="checkbox"/> MARRIAGE NOT TERMINATED <input type="checkbox"/> MARRIAGE TERMINATED BY (DEATH) (DIVORCE) ON		
	Women must complete the following information on all other marriages which occurred before March 3, 1931. (Add supplementary page if necessary)				
	I WAS PREVIOUSLY MARRIED ON		TO (Full legal name)		
	WHO WAS BORN AT		ON (Date of birth)		
F	PROPOSED TRAVEL PLANS		PURPOSE OF TRIP	LIST EACH COUNTRY TO BE VISITED	
	TRAVELING BY ORGANIZED TOUR? <input type="checkbox"/> YES <input type="checkbox"/> NO				
	PORT OF DEPARTURE	APPROXIMATE DATE OF DEPARTURE			
	NAME OF SHIP OR AIRLINE	NUMBER OF PREVIOUS TRIPS ABROAD WITHIN LAST 12 MONTHS			
	MEANS OF TRANSPORTATION	PLEASE INDICATE WHETHER YOU EXPECT TO TAKE ANOTHER TRIP ABROAD			
	DEPARTURE <input type="checkbox"/> SHIP <input type="checkbox"/> AIR <input type="checkbox"/> OTHER <input type="checkbox"/>	<input type="checkbox"/> YES <input type="checkbox"/> NO; IF YES, WITHIN	PROPOSED LENGTH OF STAY		
	RETURN <input type="checkbox"/>	<input type="checkbox"/> YEAR <input type="checkbox"/> 2 YEARS <input type="checkbox"/> 5 YEARS			
	MY PERMANENT RESIDENCE (Street address, City, State) (If same as in mailing block, write "Same")				COUNTY OF RESIDENCE
	IN THE EVENT OF DEATH OR ACCIDENT NOTIFY				
	NAME IN FULL	RELATIONSHIP	STREET ADDRESS, CITY, STATE		
G					
<p>I have not (and no other person to be included in the passport has), since acquiring United States citizenship, been naturalized as a citizen of a foreign state; taken an oath or made an affirmation or other formal declaration of allegiance to a foreign state; entered or served in the armed forces of a foreign state; accepted or performed the duties of any office, post, or employment under the government of a foreign state or political subdivision thereof; voted in a political election in a foreign state or participated in an election or plebiscite to determine the sovereignty over foreign territory; made a formal renunciation of nationality either in the United States or before a diplomatic or consular officer of the United States in a foreign state; ever sought or claimed the benefits of the nationality of any foreign state; or been convicted by a court or court martial of competent jurisdiction of committing any act of treason against, or attempting by force to overthrow, or bearing arms against, the United States, or conspiring to overthrow, put down or to destroy by force, the Government of the United States.</p> <p>(If any of the above-mentioned acts or conditions have been performed by or apply to the applicant, or to any other person to be included in the passport, the portion which applies should be struck out, and a supplementary explanatory statement under oath (or affirmation) by the person to whom the portion is applicable should be attached and made a part of this application.)</p> <p>I solemnly swear (or affirm) that the statements made on all the pages of this application are true and that the photograph attached is a likeness of me and of those persons to be included in the passport.</p> <p style="text-align: center;">OATH OF ALLEGIANCE</p> <p>Further, I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; and that I take this obligation freely, without any mental reservation, or purpose of evasion; So help me God.</p>					
(To be signed by Applicant in presence of a Clerk of Court or Passport Agent)					
Subscribed and sworn to (affirmed) before me this _____ day of _____, 19____					
(SEAL OF COURT) _____					
Clerk of the _____ Court at _____					

NOTE: False statements made knowingly and willfully in passport applications or in affidavits or other documents submitted therewith are punishable by fine and/or imprisonment under the provisions of 18 USC 1001 and/or 18 USC 1542. 18 USC 1543 provides for a fine and/or imprisonment for the alteration or mutilation of a passport issued pursuant to this application. 18 USC 1544 provides for a fine and/or imprisonment for the use of a passport in violation of the restrictions therein.

PART II - TO BE COMPLETED BY AN APPLICANT WHO BECAME A CITIZEN THROUGH OWN NATURALIZATION

I IMMIGRATED TO THE U. S. (Month) (Year)	I RESIDED CONTINUOUSLY IN THE U.S. FROM (Year) TO (Year)	I RESIDED AT (Cities, States)	
CERTIFICATE OF NATURALIZATION NO. _____		<input type="checkbox"/> SUBMITTED HEREWITH	DATE NATURALIZED
		<input type="checkbox"/> PREVIOUSLY SUBMITTED	PLACE NATURALIZED (City, State)
I WAS NATURALIZED BEFORE THE (Name of court)		BEFORE NATURALIZATION, I WAS A NATIONAL OF (Name each country)	

PART III - TO BE COMPLETED BY AN APPLICANT NOT BORN IN THE U. S. WHO CLAIMS CITIZENSHIP THROUGH PARENT(S)

I IMMIGRATED TO THE U. S. (Month) (Year)	I RESIDED CONTINUOUSLY IN THE U.S. FROM (Year) TO (Year)	IF FATHER NATURALIZED (Date)	CERTIFICATE OF NATURALIZATION NO. _____
			<input type="checkbox"/> SUBMITTED HEREWITH
			<input type="checkbox"/> PREVIOUSLY SUBMITTED
FATHER NATURALIZED BEFORE (Name of court)		PLACE NATURALIZED (City, State)	
FATHER RESIDED CONTINUOUSLY IN THE U.S. FROM (Year) TO (Year)	MOTHER RESIDED CONTINUOUSLY IN THE U.S. FROM (Year) TO (Year)	IF MOTHER NATURALIZED (Date)	CERTIFICATE OF NATURALIZATION NO. _____
			<input type="checkbox"/> SUBMITTED HEREWITH
			<input type="checkbox"/> PREVIOUSLY SUBMITTED
MOTHER NATURALIZED BEFORE (Name of court)		PLACE NATURALIZED (City, State)	

PART IV - TO BE COMPLETED BY AN APPLICANT WHOSE WIFE (if she is to be included in passport), ACQUIRED CITIZENSHIP THROUGH NATURALIZATION OF HERSELF, HER PARENT, OR A FORMER HUSBAND

MY WIFE IMMIGRATED TO THE U. S. ON (Date)	<input type="checkbox"/> SHE WAS NATURALIZED ON (Month) (Day) (Year)
	<input type="checkbox"/> HER FATHER WAS NATURALIZED ON
	<input type="checkbox"/> HER FORMER HUSBAND WAS NATURALIZED ON
BEFORE THE (Name of court)	PLACE NATURALIZED (City, State)
AS SHOWN BY THE ACCOMPANYING CERTIFICATE OF NATURALIZATION NO. _____	

PART V - TO BE COMPLETED BY A MALE APPLICANT WHOSE WIFE WAS PREVIOUSLY MARRIED BEFORE MARCH 3, 1931 AND WHO IS TO BE INCLUDED IN PASSPORT

HER MAIDEN NAME WAS	DATE OF PREVIOUS MARRIAGE
NAME OF FORMER HUSBAND	PLACE OF PREVIOUS MARRIAGE
FORMER HUSBAND'S PLACE OF BIRTH	MARRIAGE WAS TERMINATED BY <input type="checkbox"/> DEATH <input type="checkbox"/> DIVORCE
DATE	
(IF MARRIED MORE THAN TWICE, SET FORTH FACTS IN A SUPPLEMENTAL STATEMENT)	

PART VI - TO BE COMPLETED BY A FEMALE APPLICANT MARRIED BEFORE MARCH 3, 1931 WHOSE HUSBAND OR FORMER HUSBAND WAS NOT BORN IN THE U. S.

MY <input type="checkbox"/> HUSBAND, OR <input type="checkbox"/> FORMER HUSBAND	IMMIGRATED TO THE U. S. ON (Date)	<input type="checkbox"/> HE <input type="checkbox"/> HIS FATHER (Insert name)	WAS NATURALIZED BEFORE THE (Name of court)
PLACE NATURALIZED (City, State)	DATE OF NATURALIZATION (Month, day, year)	AS SHOWN BY CERTIFICATE OF NATURALIZATION NO. _____	
		<input type="checkbox"/> SUBMITTED HEREWITH	
		<input type="checkbox"/> PREVIOUSLY SUBMITTED	