

*Adams, Francis W.*

December 20, 1963

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Mr. Francis W. R. Adams  
Consultant, President's Commission on  
the Assassination of President Kennedy  
233 Maryland Avenue, N.E.  
Washington, D. C. 20002

Dear Mr. Adams:

You are authorized to proceed from New York City to Washington, D.C., and return to New York City during the period from this date to June 30, 1964, as frequently as is reasonably necessary to perform the duties assigned to you by the Commission and for maintaining personal contact with your home and business.

You are authorized to use any mode of travel that you desire. You may secure Government transportation requests to be used for the purpose of obtaining commercial airline or railroad tickets. An actual expense allowance not to exceed Thirty-Five Dollars (\$35.00) per day is authorized while you are traveling and performing your mission. You should retain receipts for hotel and living quarters expenses or any unusual expense to facilitate settlement of your account.

The cost of the travel authorized herein is chargeable to cost account symbol: 511.4-4.04000.

The travel to be performed is necessary in the public service.

Sincerely yours,

J. Lee Finkin  
General Counsel

cc to GEM