

DEC 21 1975

Mrs. Lillian S. Weisberg
Route 12
Old Receiver Road
Frederick, Maryland 21701

Dear Mrs. Weisberg:

Your recent letter to the Department of Justice requesting records relating to yourself has been received.

Pursuant to the Privacy Act, P.L. 93-579, and Department regulations 28 C.F.R. 16.41, an individual seeking access to records about himself in records systems of the Department of Justice should indicate the system(s) of records to which he seeks access. A list of records systems and system managers was printed in the August 27 and September 23, 1975, issues of the Federal Register ("Notices of Systems of Records," Part II, Section 2). For your assistance, I have enclosed a listing of the various components of the Department which maintain records systems and descriptions of those records. Please indicate on the list which units of the Department are likely to hold records relating to you and in which you wish record searches conducted.

In addition, the enclosed form asking for identifying information must be completed so that your request can be processed. This form should be returned with the unit list to the Freedom of Information and Privacy Unit, Room 1134, Office of Management and Finance, Department of Justice, Washington, D.C. 20530.

Your cooperation in this matter is appreciated.

Sincerely,

Diana E. Todd
Executive Officer
Office of Management
and Finance

Enclosures