Ms. Karen Sable 132 West 10th Avenue Homestead, Pa. 15120

Dear Karen,

My flight to London has been confirmed for Sunday, 14th of August, departing at about 11:30 p.m. and returning on Sunday, 4th of September.

If it is convenient, you might arrive at my apartment sometime during the afternoon of Sunday the 14th so that I can introduce you to beautiful Mimi and show you where everything is kept.

I can hardly believe my good luck! I will not worry about Mimi or the apartment, thanks to you.

Please telephone me collect (212-242-4293) and let me know if these arrangements are agreeable. If you prefer to arrive on Saturday the 13th, you could spend the night on the sofa, if that is okay. And I will, of course, leave you money for the cat's food and other needs.

Looking forward to hearing from you and to meeting you in August,

Sincerely yours.