

THE SCARECROW PRESS, INC.

52 Liberty Street, P.O. BOX 656 • Metuchen, N.J. 08840

July 11, 1968

Miss Sylvia Meagher
302 West 12th Street
New York, New York 10014

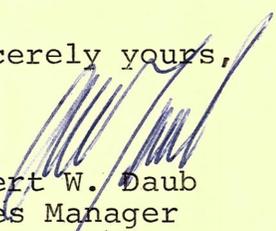
Dear Miss Meagher:

Enclosed are the letter and procedure for the transfer of copyright. As you can read, all we need to do is assign it to you and you can notify the Copyright Division of the Library of Congress and for a minimal fee of \$6.00 have it so recorded.

If you choose not to record it, it would stay in our name though you would have every right to do with your work as you saw fit since we assigned it to you. Any time someone would investigate the copyright and want to use something from the book, the request would quite naturally come to us but I assure you we would forward it on to you for your approval.

Enclosed please find statement from us assigning copyright to you.

Sincerely yours,


Albert W. Daub
Sales Manager

cjk

Enclosure



OFFICE OF THE
REGISTER OF COPYRIGHTS

COPYRIGHT OFFICE
THE LIBRARY OF CONGRESS
WASHINGTON 25, D. C.

JUN 26 1968

The Scarecrow Press, Inc.
52 Liberty Street
P.O. Box 656
Metuchen, New Jersey 08840

ATTENTION: Albert W. Daub,
Sales Manager

Dear Mr. Daub:

We are writing in reply to your letter of June 4, 1968, in which you stated that you wished to transfer copyright to the author.

As you will note from the enclosed information circular, the Copyright Office is not authorized actually to make assignments or transfers of copyright, even when requested to do so by the copyright owner. We are permitted merely to record the assignment after the transfer has been completed. There is no particular form, either for the making or for the recording of assignments of copyright. The law provides that ownership of a copyright may be transferred by means of an "instrument in writing, signed by the proprietor of the copyright," and that the assignment may be recorded in this office, upon payment of the statutory fee. The original, signed document of assignment should be submitted to us for recordation, and is returned to the sender with our certificate of record. Following recordation, the document is indexed under the names and titles it contains, and the change in ownership is thus made a matter of record.

The fee for recording a document consisting of six pages or less, covering no more than one title, is \$5.00. An extra charge of \$.50 is made for each page over six and each title over one.

Under these circumstances, you may wish to execute an "instrument of assignment" and to submit it with the necessary fee. In case you do, a reference in your covering letter to our MISCELLANEOUS FILE and the date of this letter would be appreciated.

Sincerely yours,
Lorna G. Margolis
Head, Renewal & Assignment Section
Examining Division

Enclosures:

Cirs. 10 and 44

By: *M*

COPYRIGHT OFFICE
THE LIBRARY OF CONGRESS
WASHINGTON, D. C. 20540

ASSIGNMENTS AND RELATED DOCUMENTS

1. Transfer of Copyrights

The copyright law of the United States (Title 17 of the United States Code) provides that copyrights may be transferred ("assigned, granted, or mortgaged") by means of an instrument in writing, signed by the proprietor of the copyright, and may also be bequeathed by will. The Copyright Office does not furnish or require any special forms for making or recording a transfer of copyright.

2. Recording Documents

The law also provides that assignments of copyright should be recorded in the Copyright Office. This requirement apparently does not apply to other types of transfers, but many persons feel that there are advantages in having documents pertaining to their copyrights appear in the records of the Copyright Office. Thus, in addition to assignments, the Copyright Office will record papers such as licenses, contracts, mortgages, powers of attorney, certificates of change of corporate title, wills, decrees of distribution, and the like.

The **original, signed** instrument of assignment should be submitted for the purpose of recording. It will be recorded on microfilm and returned to the sender with a certificate of record. The Copyright Office will record a copy instead of the original only if the sender informs the Copyright Office that the original is unavailable and specifically authorizes recordation of the copy in its place, and if the copy furnished for recordation is legible. Where the original is already on record in another public office, a copy certified by the appropriate public official should be submitted.

It is important to record an assignment which has been executed in the United States within three months from the date of its execution. Assignments executed abroad should be recorded within six months. A document submitted later may be recorded, but failure to meet the time limits may result in the loss of certain rights under the copyright. (See section 30 of the copyright law, reprinted on the reverse of this page.)

NOTE: No new registration is made when ownership of a copyright changes hands, nor are any changes made in the records of original registration. When a document is recorded, it is indexed under the names and titles it contains. Thus, the title of any work mentioned in a document should be given exactly as it appeared in the work as originally registered. If at all possible, the title should be accompanied by the name of the author and registration number.

3. Notice in Assignee's Name

After an assignment of copyright has been recorded, the new copyright owner may substitute his name for that of the previous owner in the notice of copyright appearing on the copies of the work.

Caution: If the substitution is made *before* recording the assignment, the result may be the complete loss of copyright protection.

4. Foreign Assignments

Assignments executed in a foreign country should be acknowledged by the assignor before a United States consular officer or secretary of legation. The certificate of this acknowledgment should be attached to the document when it is submitted for recordation, and the law provides that the certificate will be considered *prima facie* evidence of the execution of the assignment. If it is impossible to have a document acknowledged, the Copyright Office is willing to make recordation without the certificate. However, the person sending the document must specifically authorize the Office to do so.

5. Fees

Before the Copyright Office records any document, it must first have received the full recording fee prescribed by law. A fee is required for each such document, although the fees for several documents may be combined in one remittance. The proper fee may be computed from the following schedule:

1. The basic fee for recording each document consisting of six pages or less, covering no more than one title, is \$5.00.
2. An additional charge of 50 cents is made for each page over six.
3. An additional charge of 50 cents is made for each title over one listed in the document, including former titles and alternative titles.
4. If the sender wishes the recorded document to be returned by registered mail, an additional remittance to cover the postage should be included.

TITLE 17—UNITED STATES CODE

§ 27. COPYRIGHT DISTINCT FROM PROPERTY IN OBJECT COPYRIGHTED; EFFECT OF SALE OF OBJECT, AND OF ASSIGNMENT OF COPYRIGHT.—The copyright is distinct from the property in the material object copyrighted, and the sale or conveyance, by gift or otherwise, of the material object shall not of itself constitute a transfer of the copyright, nor shall the assignment of the copyright constitute a transfer of the title to the material object; but nothing in this title shall be deemed to forbid, prevent, or restrict the transfer of any copy of a copyrighted work the possession of which has been lawfully obtained.

§ 28. ASSIGNMENT AND BEQUESTS.—Copyright secured under this title or previous copyright laws of the United States may be assigned, granted, or mortgaged by an instrument in writing signed by the proprietor of the copyright, or may be bequeathed by will.

§ 29. SAME; EXECUTED IN FOREIGN COUNTRY; ACKNOWLEDGMENT AND CERTIFICATE.—Every assignment of copyright executed in a foreign country shall be acknowledged by the assignor before a consular officer or secretary of legation of the United States authorized by law to administer oaths or perform notarial acts. The certificate of such acknowledgment under the hand and official seal of such consular officer or secretary of legation shall be prima facie evidence of the execution of the instrument.

§ 30. SAME; RECORD.—Every assignment of copyright shall be recorded in the copyright office within three calendar months after its execution in the United States or within six calendar months after its execution without the limits of the United States, in default of which it shall be void as against any subsequent purchaser or mortgagee for a valuable consideration, without notice, whose assignment has been duly recorded.

§ 31. SAME; CERTIFICATE OF RECORD.—The Register of Copyrights shall, upon payment of the prescribed fee, record such assignment, and shall return it to the sender with a certificate of record attached under seal of the copyright office, and upon the payment of the fee prescribed by this title he shall furnish to any person requesting the same a certified copy thereof under the said seal.

§ 32. SAME; USE OF NAME OF ASSIGNEE IN NOTICE.—When an assignment of the copyright in a specified book or other work has been recorded the assignee may substitute his name for that of the assignor in the statutory notice of copyright prescribed by this title.

COPYRIGHT OFFICE
THE LIBRARY OF CONGRESS
 WASHINGTON, D.C. 20540

COPYRIGHT FEES

The fees listed below are prescribed, effective November 26, 1965, by section 215 of the copyright law, title 17 of the United States Code.

For your own protection, we request that you send all remittances in the form of a money order, check, or bank draft made payable to the **Register of Copyrights**.

The risk of losing currency mailed to the Copyright Office must be assumed by the sender.

Foreign remittances should be payable immediately in U.S. dollars.

REGISTRATION OF COPYRIGHT CLAIMS	
(including a certificate bearing the Copyright Office seal)	
For All Classes of Works	\$6.00
Renewals	4.00
For registration of a claim to renewal, during the 28th year of the first term of copyright.	

CERTIFICATIONS

Additional Certificate	\$2.00
Typewritten, certified copy of the record of registration.	
Other Certifications	3.00
Including certifications of photocopies of Copyright Office records.	

Note.—Unless the number and year of registration are furnished the Copyright Office, there is an additional charge of \$5 for each hour or fraction required to locate the record.

(Over)

RECORDATION OF DOCUMENTS

(including certification)

Basic Fees	\$5.00
For recording each assignment, agreement, or other document of six pages or less, listing no more than one title.	
Additional Pages or Titles50
For each page over six and each title over one.	

RECORDATION OF NOTICE OF USE

(including acknowledgment)

Basic Fee	\$3.00
For recording a notice of use of copyrighted music on mechanical instruments such as phonograph records, where the notice contains five titles or less.	
Additional Titles50
For each title over five in a single notice.	

RECORDATION OF NOTICE OF INTENTION TO USE

Basic Fee	\$3.00
For recording a notice of intention to use copyrighted music on mechanical instruments such as phonograph records, where the notice contains five titles or less.	
Additional Titles50
For each title over five in a single notice of intention to use.	

SEARCHES

(including report)

Hourly Fee	\$5.00
For each hour or fraction spent by the staff of the Copyright Office in searching the official records.	

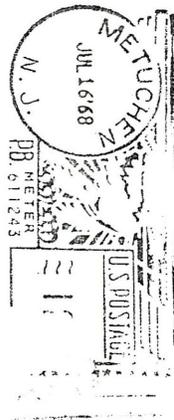
Note.—Searches are not made (and are not necessary under the copyright law) to determine whether a similar work has already been copyrighted.

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