

UNITED STATES GOVERNMENT  
**Memorandum**

DIRECTOR, FBI

4/17/64  
CLASS. & EXT. BY 259/PA/...  
REASON-FORM 11 7-24 H.2  
DATE 4/17/64  
DATE 4/17/64  
Folk Computer #  
62,689

~~CONFIDENTIAL~~

FROM : SAC, DALLAS [redacted]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
EXCEPT WHERE SHOWN  
OTHERWISE

SUBJECT: RECOMMENDATION FOR INCENTIVE AWARD

Name of Employee	Where Assigned	Payroll Number
[redacted]	DALLAS FIELD	[redacted]
Position, Grade and Salary		[redacted]

BASIS for this recommendation is as follows: (Check one or more as facts justify.)

- 1. Sustained above-average performance for such period of time as would be reasonable under the circumstances, that merits recognition. (Point out specifically how performance is considered superior. Use examples and illustrations wherever possible. In addition to results attained advise what employee has done to achieve outstanding results.)
- 2. Exemplary performance of assigned tasks whereby previously unattained records of production are achieved. (Set forth production record with appropriate comparisons.)
- 3. Exemplary or courageous handling of an emergency situation in connection with or related to official employment. (Describe in detail, listing specific risks or dangers involved and results achieved.)
- 4. Ideas which have resulted in improved operations. (Summarize ideas and specific improvements therefrom. Set forth first year's net savings, if any, and how computed.)
- 5. Performance which has involved the overcoming of unusual difficulties. (List specific obstacles, problems, hardships, sacrifices, etc., as well as unusual investigative techniques utilized with results achieved, setting forth precisely how employee overcame obstacles, etc.)
- 6. Creative efforts, including inventions or techniques, which have increased efficiency, or improved the service. (Describe in detail listing benefits and/or savings resulting.)

JUSTIFICATION: (Set forth below, and attach supplemental page(s) as necessary, a clear, concise report of employee's performance in justification of award. Be specific and omit generalities. Give facts, not conclusions. Not only advise what was accomplished, but how it was accomplished, placing emphasis on performance. Remember that these justifications must be adequate. They may be subject to post-audit outside the Bureau but do not withhold information for security reasons since neither this form nor any confidential information will be made available outside the Bureau for such post-audits.)

It is recommended that [redacted] be given a substantial incentive award in recognition and appreciation for his superior performance in connection with the investigation of the assassination of President JOHN F. KENNEDY, Bureau file 105-82555.

3 - Bureau  
3 - Dallas

(1 - [redacted])  
(1 - 67-425)

JGS:oj  
(4)

67-425-1636  
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[REDACTED]

Information came to the attention of the Dallas Office that MARINA OSWALD, wife of LEE HARVEY OSWALD, assassin of the President, planned to establish residence at 629 Belt Line Road, Richardson, Texas, on 2/29/64. The Bureau advised on 2/28/64, that in line with a request from the President's Commission, the Attorney General had approved the installation of technical and physical surveillances of MARINA OSWALD to determine all of her contacts and movements beginning with her establishment of a new residence.

(11/11)

[REDACTED]

It was necessary that [REDACTED] participate in the emergency planning of a foolproof, effective installation that could not be detected with only hours to perfect. The sensitivity and absolute necessity that detection not be made was not only due to the nature of the installation, but also due to the world-wide prominence of MARINA OSWALD. Had detection been made, the effect on the national reputation would have been most detrimental.

(1/19/64)

[REDACTED]

Due to the performance of [REDACTED] his handling of this installation and the manner in which the obstacles relating to the successful installation were overcome, I recommend that [REDACTED] receive an incentive award.

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(19)