

JFK Access and FOIA Staff
National Archives and Records Administration
8601 Adelphi Road
College Park, Maryland 20740-6001

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Re: Freedom of Information Act Request

8 May 2003

Dear Sir:

This is a request under the Freedom of Information Act, 5 U.S.C. Sec. 552.
I request that a copy of the following documents be provided to me:

The data from the following Kennedy Assassination Collection Reference System database fields:

Reference Number
Agency Reference Number
From
To
Date
Page
Document Type
Comments

for the following FBI Federal Bureau of Investigation Record Groups:

FBI Jack Ruby Headquarters File	44-24016
FBI Jack Ruby Field Office File	44-1639
FBI Jack Ruby Field Office New Orleans File	44-2046
FBI Lee Harvey Oswald Headquarters File	105-82555
FBI Lee Harvey Oswald Dallas File	100-10461
FBI Lee Harvey Oswald New Orleans File	100-16601
FBI Lee Harvey Oswald Mexico City File	105-3702
FBI Warren Commission Headquarters File	62-109090
FBI Warren Commission Dallas File	62-3588
FBI Warren Commission New Orleans File	62-3702
FBI JFK Assassination Investigation Headquarters File	62-109060
FBI JFK Assassination Investigation Field Office Dallas File	89-43
FBI JFK Assassination Investigation Field Office New Orleans File	89-69
FBI JFK Assassination Investigation Filed Office San Antonio File	89-67
FBI Headquarters & Field Office File	105-126032

on a CD-ROM in either .txt, .html or .pdf formats.

I am aware that I am entitled to make this request under the Freedom of Information Act, and if your agency response is not satisfactory, I am prepared to make an administrative appeal. Please indicate to me the name of the official to whom such an appeal should be addressed.

I am aware that if my request is denied I am entitled to know the grounds for this denial.

I am aware that while the law allows your agency to withhold specified categories of exempted information, you are required by law to release any segregable portions that are left after the exempted material has been deleted from the data I am seeking.

I request a waiver of all fees for this request. I am affiliated with Hood College (Frederick, Maryland) and the Idaho State University (Pocatello, Idaho), both education institutions, and this request is made for a scholarly purpose and not for a commercial use. Disclosure of the requested information to me is in the public interest because it is likely to contribute significantly to public understanding of the government's investigation of the assassination of President John F. Kennedy, and is not primarily in my commercial interest.

Sincerely,

Clayton Ogilvie
355 9th Street
Idaho Falls, Idaho 83404
1-208-522-3117