# HOUSE SELECT COMMITTEE ON ASSASSINATIONS (H.S.C.A.) 62-117290 SECTION #11

701-765

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## FEDERAL BUREAU OF INVESTIGATION FOIPA DELETED PAGE INFORMATION SHEET

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Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch Director, FBI

your information.

April 19, 1978

1 - Mr. Bailey

1 - Mr. Foster

1 - Mr. McCreight

1 - Mr. Mintz
 (Attn: Mr. Coulson)

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

Enclosed are the original and two copies of a memorandum responding, in part, to the HSCA letter of February 17, 1978, sent to Assistant Director Harold N. Bassett and signed by G. Robert Blakey, Chief Counsel and

The enclosed memorandum addresses that portion of the letter which relates to the Committee's acceptance of the FBI's offer to provide it with the Freedom of Information Act (FOIA) release of the "Assassination of President John F. Kennedy" files, together with the classified information in those files which was deleted from the FOIA release.

Director, HSCA. A copy of this letter is attached for

Reference is made to my letter of February 27, 1978. with enclosure, which advised that eight volumes of classified material had been prepared for delivery.

The memorandum is to confirm past deliveries of classified material and to advise that the remaining classified documents from the FOIA release are now ready for delivery as previously agreed.

REC- 13 62-117290-Enclosures (4) MAILED 7 c. Dir. Dan, AD Adm. Das. AD lav. 51.12 11 MAY 11 1978 APR 1 9 1978 Asst. Dir.: Adm. Serv. Cda. lav. 751 Fin. & Park lateral. latell. DJC:mel(7) ery. SEE NOTE PAGE 2. Logal Coun. Plan, & Inco. Rec. Mgnt. Spec. Inv. Tech. Serva Training\_ Public Affs. OfL\_ Telephone Rm. NELOSURE RELETYPE UNIT D RELETYPE UNIT D RELETYPE UNIT D RM 89886 Rn 3455

You are requested to furnish a copy of the memorandum to the HSCA.



Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch

NOTE: This matter has been coordinated with the Freedom of Information - Privacy Act Branch and Legal Liaison and Congressional Affairs Unit, Legal Counsel Division. Referenced Blakey letter accepted the FBI's offer to provide Freedom of Information Act (FOIA) releases in the John F. Kennedy assassination, together with classified material exempted under FOIA. Eight volumes of classified material were delivered to HSCA on 3/1/78 and eight volumes on 3/21/78. The remaining classified material is now available in Room 8988 at FBI Headquarters. Mr. Blakey and staff have been previously made aware that certain classified documents relating to our Legat operations have been prepared for access but will not be delivered. Mr. Keuch has approved of this restriction on delivery.



1 - Mr. Bailey 1 - Mr. Foster 1 - Mr. Mintz (Attn: Mr. Coulson) 1 - Mr. McCreight

## April 19, 1978

## HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

This responds, in part, to the February 17, 1978, letter of G. Robert Blakey, Chief Counsel and Director, HSCA, to FBI Assistant Director Harold N. Bassett. In this letter, Mr. Blakey accepted the FBI's offer to provide delivery of the Freedom of Information Act (FOIA) release of documents from the FBI's files on the assassination of President John F. Kennedy, together with the classified material contained in those files which was exempted from the FOIA release.

This will confirm that eight volumes of classified documents were delivered to HSCA representatives on March 1, 1978, and on March 21, 1978, for a total of 16 volumes delivered to date.

This is also to advise that the remaining classified documents exempted from the FOIA release are now available and will be delivered to an HSCA representative at FBI Headquarters (FBIHQ). As the Committee has been advised previously, certain classified documents will be available for access only.

Where information or a document is not provided, it is either not retrievable from FBIHQ files or is not produced pursuant to the Memorandum of Understanding.

ORIGINAL AND TWO SENT TO ASSISTANT ATTORNEY GENERAL, CRIMINAL DIVISION, ATTENTION: MR. ROBERT L. KEUCH.

NOTE: See Director, FBI, letter to Assistant Attorney General, Criminal Division, Attention: Mr. Robert L. Keuch, dated Den. AD Adm. .... Prov. AD Inv. - 4/19/78, captioned "House Select Committee on Assassinations, V. S. House of Representatives (HSCA)."

62-117290-705

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(Rev. 3-8-78)

#### Federal Bureau of Investigation

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Mr. Awe/Phelan, 5644, 4211 Mr. Andrews, 4266, 4141 Mr. Mull, 5644, 4211 Mr. O'Rourke/Hamilton, 4865, 4224 Mr. Kuhn, 4859, 4224

Mr. Ramey/Lass, \$835, #211 Mr. Feeney/Green, 5869, #221 Mr. Kelliher/Snow, 5266, #142

Mr. Ryan/LaMay, 5425, 6243 \_\_\_\_Mr. Grigalus/Johnson, 5425, 6243 \_\_\_\_Mr. Perrine, 5425, 6243

Mr. Zolbe/Elliott, 7437, 4245 Mr. Butler, 7437, 4245 Mr. Tykal/Poston, 7825, 4213 ...r. Franson, M946, 4154

Mr. Bresson/Nommensen, 6095, 4314

\_Mr. Ross/Gallop, 6092, 6314 \_\_\_\_Mr. Hanigan, 6992, 6314 Mr. Bassett/Rogers, \$829, #211 Mr. Balley/Walter, \$829, #211 Mr. McCreight/Woleslagis, \$296, #314 Mrs. Foster, \$843, #211

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Mrs. Foster, 5043, 4211 Mrs. Bartnek, 5041, 4211 Mrs. Lyle, 5837, 4211 Mrs. Worsham, 4206, 4141

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Mr. Dudney, 5636, 6211 Miss Glock, 5634, 6211 Mr. Kezne, 5640, 6211 Miss Murphey, 5638, 4211 Mrs. Rector, 5663, 4221 Mrs. Swain, 4264, 6141

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Mrs. V. Croakstan, 0653, 4212 Mrs. S. Smith, 0065, 4234

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As a bit of history and also of current interest, I commend the attached to your attention.

> M. S. Ramey RECORDS BRANCE RECORDS MANAGEMENT DIVISION

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JOHN'EDGAR'HOOVER



Federal Bureau of Investigation United States Department of Instice Washington, D. C.

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Mr. E.

Mr. Ladd\_\_\_\_ Mr. Nichols

Mr. Rosen

Mr. Tracy\_ Mr. Carson Mr. Coffey Mr. Hendon Mr. Kramer

Mr. McGuire\_\_\_\_ Mr. Harbo\_\_\_\_\_ Mr. Quinn Tamm

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January 20, 1943

#### MEMORANDUM FOR MR. NICHOLS

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Attached hereto is a copy of the Supervisors' Training Course which the writer has worked up to be given to new Supervisors who are taking over their duties from time to time in the Files Division. A review of this course will reveal that it is very brief and incomplete, but I hope worthwhile. An effort has been made only to cover the salient points involving supervision.

The writer plans to give this course of instruction personally about one-half hour per day until the course is completed, at different times. This will naturally take a lot of time and because of this, this outline has been made as brief as possible. There is a great need for an instruction course of this type and it is hoped that this course will fill the need and that it will be given in such a manner that it will bring the desired results.

THCTO - 3

Enclosure

Respectfully,



SUPERVISORS' TRAINING COURSE

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FILES DIVISION

#### INTRODUCTION

- Supervision of others is a science volumes have been written
   on it lengthy studies have been made of the subject of Supervision.
- II. This course is short brief and is intended only to cover the salient points regarding the science of Supervision.
- III. The Unit Supervisors are the key people in the organization you are the "first line" Supervisor. You come in direct contact with employees the success or failure of the organization depends directly upon you.

IV. There are two parts to Supervision or Management:

- A. Supervising the work this pertains to getting the work done by others.
- B. Supervising the personnel this pertains to handling your employees so that they will want to work.

KNCLOSHET 62-117290-60-51-5-71 ENCLOSURE

#### SUPERVISING THE WORK

- I. Supervision or Management is the responsibility for accomplishing results through the efforts of other people." You are a Supervisor not a Unit worker.
- II. You must have vision imagination you must even "dream" above all, you must THINK.
- III. "See Things" be alert and alive to your surroundings notice neatness or lack of neatness - notice the condition of the work in your Unit - see the little things - even be "old maidish."

IV. Don't be a "Desk Supervisor" - get out on the floor - move around.

- Y. Inspect constantly check check check. Question every doubtful situation - dig into it - find out "why" a situation is not being handled.
- VI. Bave INITIATIVE (Give dictionary definition) do something be aggressive.
- VII. Be prompt get things done on time don't have to be followed up - build a reputation for promptness and dependability.

VIII. Know your job - learn it - dig in - always do the difficult thing first - don't blnff - get the answer.

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IX. Keep up to date on everything - know your work - don't get careless if you do, you have failed as a Supervisor.

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- X. Be "on top" of your job keep a tickler system (Explain this in detail). Follow up all instructions given to see if they are carried out - keep a full set of ticklers.
- XI. Look out for detail detail. Check check on everything.
  BUT -
- XII. Learn to delegate authority and responsibility and then follow up to see that the job is done.
- XIII. Criticize constructively when a job is not correctly done after you have followed up and checked. Be cautious in your criticism - AND
- IIV. Learn to take criticism and profit thereby. Don't be stubborn or narrow-minded - be honest with the organization and with yourself never resent criticism - welcome it.
- IV. Be open-minded listen to suggestions think consider both sides of every matter before you make a decision. Don't ever conclude you know everything about your job. That is impossible and fatal.

IVI. Be a salesman - sell your job and yourself - your job is important no matter what it is - believe in it - let your superior know what you are doing - "Keep him advised " - "Don't hide your light under a bushel."

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- IVII. If you make a mistake, confess it and start anew never, never hide anything. Be HONEST.
- IVIII. Be fair in your judgment of others and other Units. Don't criticize - never find fault unless you have something better to offer - don't be a chronic complainer - "Judge not that ye be not judged."
- XIX. Above all, be DEPENDABLE. When you are instructed to do a thing do it - get it done - right - in every detail.

II. "GET RESULTS" - excuses are worthless - results only count.

XXI. Your ability alone counts - get results or be prepared to step aside for someone who can.

SUPERVISING THE PEPSONEEL

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- I. This is the most important and the most difficult task of all. Only a few have the ability to lead and control others.
- II. To supervise personnel, you must be a leader you must be liked - you must be respected - you must have character and you must reflect it.
- III. Be HONEST with yourself first with others next be fair and impartial with your employees - you cannot have favorites.
- IV, Be COURTEOUS "Please" and "Thank you" bring miraculous results don't order - ask - be a lady or a gentleman - have good manners be pleasant - but of course be firm when necessary.
- V. Be PATIENT you must understand the importance of sympathy and of understanding itself. Remember - when an employee comes to you with a problem, it is important to him no matter how trivial it is to you - take time - listen to him - let him pour out his troubles he will solve his own problem - never be hasty.

VI. Be friendly - "To have a friend, you must be a friend." Remember names - call your employees by their names - say "Hello" first never snub anyone. You can be the boss and a friend at the same time. Make your employees and you are interested in them - make

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then like you first - then trust you - and never betray their trust.

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- VIII. Develop your personality be alert alive friendly express character and uprightness - be a Christian - make a good appearance -SHILE - be cheerful.
- IX. "The worst sin and greatest human weakness is TE/PER." Never make a decision if you are angry - don't even speak - wait twenty-four hours before you act - NEVER LOSE YOUR TE/PER - never lose your poise - your control - if you do, you are no longer a leader.
- I. You cannot ever become prejudiced toward an individual or a problem be fair and open-minded - don't have likes and dislikes.
- II. Don't be conceited "We" will accomplish more than "I." Be humble.
- XII. To maintain discipline, yc: must be a leader you must have control of all the traits set out above. Be firm and decisive a act promptly - you cannot hesitate. You must be respected or discipline will disappear.
- III. Any employee <u>een</u> be handled. In handling a personnel problem, your first approach <u>must</u> always be one of friendliness, fair play, and reasoning with the employee. If this does not succeed, then quietly and firmly state the facts - what you expect the employee to do - never bluster or threaten - always be prepared to back up

- 6 -

with action anything you say. (How To Win Friends and Influence People by Dale Carnegie.)

- XIV. <u>Any</u> difficulty between two or more employees <u>can</u> be straightened out. There are <u>always</u> two sides to any controversy - listen to both sides get the employees involved together - let <u>them</u> talk - they will feel better and usually offer the solution themselves - listen to them then step in with firmness and fairness - resort to chastisement and sternness only as a last resort but use it as forcefully as necessary. Honesty, fairness, and understanding will usually solve any personnel problem.
- IV. Morale "A mental attitude which impels the individual and the group to subordinate personal desires to the objective of the organization." You, more than anyone else, will bring about high or low morale among your employees - "You" are the organization to most of the employees because you have closer contact with them. Praise good work done say "Thank you" when it is deserved - be on the alert for good work a word of praise in its proper place is far more potent than volumes of criticism. Be constructive - not destructive - encourage your people constantly - flatter when necessary. But - when necessary, deflate the egotist with proper criticism, but only when deserved.
- IVI. Criticism. When it is necessary to criticize an employee, so so gently at first - you can always increase the severity of your criticism. Never use the full force of your criticism the first time. When criticizing or chastising an employee, be a lady or a gentleman -

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keep your temper - be constructive - be fair and reasonable and make the employee understand WHY he is being criticized. Strive to make the employees feel grateful for the criticism, not resentful.

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DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION COMMUNICATION MESSAGE FORM

LILING SHEET



PAGE TWO DE HQ HOO78 UNCLAS E F T O AN OBJECTION, FULLY SET FORTH THE REASONS WHY SO THAT THE UNITED STATES DEPARTMENT OF JUSTICE AND THE HSCA MAY BE APPROPRIATELY ADVISED.

SUTEL YOUR RESPONSE BY CLOSE OF BUSINESS MAY 16, 1978, ATTENTION: CONGRESSIONAL INQUIRY UNIT.

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## HOUSE SELECT COMMITTEE ON ASSASSINATIONS (HSCA)

By request dated April 28, 1978, received 7BI Headquarters May 11, 1978, the HSCA requested

Division Edvises that the Los Angeles Folice Department provided numerous reports including transcripts of interviews conducted during their investigation. This instructs Los Angeles Division to contact Los Angeles Police Department as set forth above. This matter has been coordinated with Legal Counsel Division and United States Department of Justice.

HSCF

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DATE: 4/18/78

UNITED STATES DEPARTMENT OF JUSTICE FEDERAL BUREAU OF INVESTIGATION Assoc. Dir. \_\_\_\_\_ Dep. AD Adm. \_\_\_\_\_ Dep. AD Inv. \_\_\_\_\_ Asst. Dir.: Adm. Servs. \_\_\_\_\_ Crim. lav. \_\_\_\_\_ Idant. \_\_\_\_\_ Harell. \_\_\_\_\_ Laboratory \_\_\_\_\_ Laboratory \_\_\_\_\_ Laboratory \_\_\_\_\_ Laboratory \_\_\_\_\_ For A Insp. \_\_\_\_\_ Plan. & Insp. \_\_\_\_\_ Rec. Mgat. \_\_\_\_\_ Treining \_\_\_\_\_ Public Alfs. Off. \_\_\_\_\_ Director's Sec'y \_\_\_\_

Memorandum

UNITED STATES GOVERNMENT

то : The Director

FROM Legal Counsè

SUBJECT: HOUSE SELECT COMMITTEE ON ASSASSINATIONS (HSCA)

## **PURPOSE**:

The purpose of this memorandum is to request the release of retired SA John W. Fain from his employment agreement so that he may be interviewed by captioned Committee regarding the assassination of President Kennedy.

## DETAILS :

By letter dated 4/4/78, G. Robert Blakey, Chief Counsel and Director of captioned Committee, requested an interview of retired SA John W. Fain. The Committee has conducted a number of interviews of present and former Special Agents concerning the assassination of President Kennedy.

On 4/12/78, Mr. Fain was contacted by the Congressional Inquiry Unit, Records Management Division, and advised of the interest of the Committee.

If approved, Mr. Fain will be contacted by the Legal Liaison and Congressional Affairs Unit, Legal Counsel Division, and, prior to the interview, a Legal Counsel representative will provide Mr. Fain with a briefing as to the scope and limitations of the interview.

EX-121 REC.56 62-117270 - Mr. Bassett 1 - Mr. Long 1 - Mr. Foster 1 - Personnel File - John W. Kain 1 - Mr. Mintz 2 - Mr. Coulson 1 - Mr. Kaul MAY 16 1978 ്യ(9) JHK: laf

CONTINUED - OVER

buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

Legal Counsel Memorandum to The Director Re: HOUSE SELECT COMMITTEE ON ASSASSINATIONS (HSCA)

## **RECOMMENDATION:**

That the Director release former SA John W. Fain from his employment agreement in order that he may be interviewed by captioned Committee.

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Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch Director, FBI

FEDERAL GOVERNMENT

### April 18, 1978

- 1 Mr. Bailey

1 - Mr. Ryan 1 - Mr. Foster

1 - Mr. Mintz

HOUSE SELECT COMMITTEE ON ASSASSINATIONS (Attn: Mr. Coulson) U. S. HOUSE OF REPRESENTATIVES (HSCA) 1 - Mr. Long الجسل الج

(Attn: Mr. Woodby)

Enclosed are the original and two copies of a memorandum responding to an HSCA request by letter of March 27, 1978.

The Committee has asked for delivery of photographic items from the FBI's "Assassination of President John F. Kennedy" file. One of the items required the duplication of a 16 millimeter film. Since the HSCA has indicated its willingness to pay for the cost of such duplication, it is being advised of the expense involved.

Because of the bulk of these items, the Committee may obtain them in Room 8988 at FBI Headquarters.

You are requested to furnish a copy of the memorandum to the HSCA.

Enclosures ( ENCLOSURE PC

<u>NOTE:</u> This matter has been coordinated with Special Projects Section, Laboratory Division, and Budget and Accounting Section, Administrative Services Division. Informal contact with Jane Downey, HSCA, has served to advise her that Item Number 4 is not identifiable in Bureau files.



Bi/DO.



1 - Mr. Bailey 1 - Mr. Ryan 1 - Mr. Foster 1 - Mr. Mintz (Attn: Mr. Coulson) 1 - Mr. Long (Attn: Mr. Woodby) April 18, 1978 -

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

This responds in full to the March 27, 1978, letter of G. Robert Blakey, Chief Counsel and Director, HSCA, to the Attorney General, wherein he requested delivery of photographic items from the FBI's "Assassination of President John F. Kennedy" file.

Items 1, 2, and 3 have been identified based on information furnished by the HSCA and have been duplicated. They are available for delivery in Room 8988 at FBI Headquarters,

Item 4 is not identifiable in FBI Headquarters files based on information furnished by the HSCA. On April 13, 1978, HSCA staff member, Mrs. Jane Downey, was advised of the available information in FBI Headquarters files pertaining to Item 4.

Item 1 cost \$42.04 to duplicate. Should the Committee desire, it may remit a check in that amount payable to the FBI.

Where a document or item is not provided, it is either not retrievable from FBI Headquarters files or is not being produced in accordance with the Memorandum of Understanding.

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ORIGINAL AND TWO SENT TO ASSISTANT ATTORNEY GENERAL, CRIMINAL - DIVISION, ATTENTION: MR. ROBERT L. KEUCH.

ENCLOSURE

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See Director, FBI, letter to Assistant Attorney General,

Dep. AD Adm. \_\_\_ Dep. AD Inv. \_\_\_\_ NOTE : Asst, Dir.: Criminal Division, Attention: Mr. Robert L . Keuch, dated Adm. Serv. - 4/18/78, captioned "House Select Committee on Assassinations, Crim, Inv. . Fin. & Pork \_\_\_\_\_ U. S. House of Representatives (HSCA)." Ident. \_ Intell. Laboratory ... Legal Coun. Plan. & Insp. \_\_\_ Rec. Mant. \_ poc. Inv. Toch. Serva Treining .... Public Affs. Off.\_ Talanhana Ra. .... Director's Sec'y ....

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Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch Director, FBI

1 - Legal Counsel Division Attn: Mr. Coulson

April 17, 1978

1 - Mr. Bailey 1 - Mr. G. J. Foster

HOUSE SELECT COMMITTEE ON ASSASSIMATIONS 1 - Mr. J. S. Giaquinto U. S. HOUSE OF REPRESENTATIVES (HSCA)

Reference is made to letter to the Attorney General from G. Robert Blakey, Chief Counsel and Director, HSCA, dated March 14, 1978, requesting access to material in the files of the FBI pertinent to the John F. Kennedy assessination investigation. Additionally, reference is made to FBI letter to Assistant Attorney General dated April 11, 1978, advising that 20 of the enumerated items had been prepared for the Committee's access.

Jan is

Enclosed are an original and one copy of a memorandum which responds to the above request and advises that the material is available for HSCA access at FBI Headquarters.

Enclosures (2)

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NOTE: The HSCA has requested access to 66 enumerated items relative to the assassination of John F. Kennedy. The material regarding 20 of the items had been prepared for HSCA access subject to the usual excisions and deletions, and the Committee so advised on April 11, 1978. The remaining material has been completed and is currently available to the HSCA. This matter has been coordinated with Legal Counsel Division.

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LT: MAY 17 1978

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1 - Legal Counsel Division

- Attn: Mr. Coulson
- 1 Mr. Bailey

- 1 Mr. 3. J. Foster
- 1 Mr. J. S. Giaquinto

April 17, 1978

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

Reference is made to letter to the Attorney General from G. Robert Blakey, Chief Counsel and Director, HSCA, dated March 14, 1978, requesting access to material in the files of the FBI pertinent to the John F. Kennedy assassination investigation. Additionally, reference is made to FBI letter to Assistant Attorney General dated April 11, 1978, advising that 20 of the enumerated items had been prepared for the Committee's access.

Retrievable information in VBI Headquarters files concerning the remainder of the items has been prepared for the Committee's access, subject to the usual excisions or deletions. Where information is not provided, it is either not retrievable from VBI Headquarters' files or is not being produced pursuant to the Memorandum of Understanding.

<u>-117290</u> (7)

RIGINAL AND ONE SENT TO ASSISTANT ATTORNEY GENERAL, CRIMINAL DIVISION, ATTENTION: MR. ROBERT L. KEUCH.

NOTE: See Director, FBI, letter to Assistant Attorney General, Criminal Division, Attention: Mr. Robert L. Keuch, dated April 17, 1978, captioned as above.

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## FEDERAL GOVERNMENT

Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch Director, FBI April 11, 1978

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

Reference is made to letter to the Attorney General from G. Robert Blakey, Chief Counsel and Director, HSCA, dated March 14, 1978, requesting access to material in the files of the FBI pertinent to the John F. Kennedy assassination investigation.

Enclosed are an original and one copy of a memorandum which responds in part to the above request and advises that the material is available for HSCA access at FBI Headquarters.

Enclosures (2)

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The MOOA has requested access to ff enumerated items relative to the assassination of John F. Mennedy. The material r garding 20 of the items has been prepared for MSCA access bject to the usual excisions and deletions. The remaining terial is voluminous, is currently being compiled, and vill be rade available to the USEX.IOIn completion.

Additionally, on Tril (, 1972, Liss Jackiel Fenal, 17 1978 CA, was orally advised of our forthcoming response to their request that the Bureau identify all employees, replice, and contacts involved with Anti-Castro Cuban investigations in the Miani and New Orleans Divisions during the period 1900-1968. -It was pointed out to Miss Hess that the Eureau could in no vay Asses Dir. Det AD Adm. conduct a research project of this magnitude however, that we would make every attempt to identify employees for the ESCA Asst. Dir.: Fin & Port\_ Which might appear on specific documents reviewed by the USCA. Additionally, Miss Yess was advised that the tenets of the Henorandum of Understanding must be adhered to regarding the Ident. \_ intell. \_\_ Learning \_\_\_\_\_icentity of confidential sources and informants. Hiss Fess Fin the indicated that she understood the Fureau's position and raised no objection to this response. Additionally, she indicated that Tet Sure\_she /vould discuss the matter with the ESCA team which generated the request. By Training ...... MR. GONSon -Public Affa. OfL\_





1 - Mr. Tailey 1 - Mr. G. J. Foster 1 - Ur. J. S. Giacuinto 1 - Legal Counsel Division Attn: Mr. Coulson

## April 11, 1978

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

Reference is made to letter to the Attorney General from G. Robert Blakey, Chief Counsel and Director, HSCA, dated March 14, 1978, requesting access to material in the files of the FBI pertinent to the John F. Kennedy assassination investigation.

Retrievable information in FBI Headquarters files concerning 20 enumerated items has been prepared for the Committee's access, subject to the usual excisions or deletions. Where information is not provided, it is either not retrievable from FBI Headquarters files or is not being produced pursuant to the Memorandum of Understanding. It is noted that the material is voluminous, is currently being compiled, and the Committee will be appropriately advised upon its completion.

In regard to the HSCA's request for the Bureau to identify for purposes of interview, any employees, agents, and contacts involved with Anti-Castro investigations and activities in Miami and New Orleans during the period 1960-1964; please be advised that this Bureau has provided to the HSCA all requested material regarding Anti-Castro and Pro-Castro activities including the Cuban Revolutionary Council, Guy Bannister, and the Fair Play for Cuban Committee. If upon your review of this material specific employees and agents, both present and former, are identified as being needed for the purpose of interview by the HSCA, then this Bureau will cooperate in the fullest, as it has throughout this investigation, in making said individuals available. Regarding the identity and availability of FBI "contacts,": it is noted that pursuant to the Memorandum of Understanding, the identity of FBI confidential sources and informants has been and will continue to be excised from all material furnished to the HSCA.

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ORIGINAL AND ONE SENT TO ASSISTANT ATTORNEY GENERAL, 1:51m (7) CRIMINAL DIVISION, ATTENTION: MR. ROBERT L. KEUCH

NOTE: See Director, FBI, letter to Assistant Attorney General, Criminal Division, Attention: Mr. Robert L. Keuch, dated Tech Serve \_\_ April 11, 1978, saptioned as above.

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1 - Mr. Bassett 1 - Mr. Bailey 1 - Mr. Mintz Attn: Mr. Coulson April 13, 1978 -

Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch

Director, TBI

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1 - Mr. Ryan 5 - Mr. Foster

HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

Enclosed are the original and two copies of a memorandum confirming delivery of documents relating to Antulio Ramirez Ortiz which were requested by HSCA letters of April 3, 5, 6, and 7, 1978, and also responding to the Committee's April 10, 1978, letter which asked for additional information concerning Ortiz.



On May 1, 1961, Ortis bijacked a Mational Airlines flight in Florida and forced it to land in Cuba

The Los Angeles VBI Office has furnished a summary of its Inquiry into this matter which is incorporated into the memorandum. You vill be furnished a copy of the final details which Los Angeles will submit at a later date. Essentially, file searches at FBI Headquarters (FBIHQ) and at our Los Angeles Office, as well as information from two os Angeles Special Agents, failed to confirm the assertion of Ortiz. REC 94 62-117290

You are requested to furnish a copy of the m ESCA. "ENCLOSURE ATTACHED" Assoc. Dir. Enclosures (3) Dep. AD Adm. . Des. AD lav. Asst. Dir.: 11-, ADIC, Los Angeles, Attn: Supervisor Leslie J. Norregard Adm. Servs Crim. Inv. \_ iC:amo Ideat. (13) intell. Laboratory 11 ENCLOSURE Logal Coun. Plan. & lasp Roc. Ment. Tech. Serve Training Public Affs. Off.

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Attention: Mr. Robert L. Keuch noisivid Isnimiro 

National Airlines Flight 337 in Florids and forced it to land in Cuba. NOTE: Bufiles reveal that on 5/1/61, Antulio Ramirez Ortiz hijacked



have been delivered to the Committee. Ortiz. These documents, including some obtained from the Miami Division, requests for delivery of various documents from Miami and Bufiles re formal request on 3/9/77. HSCA subsequently submitted four separate for access to all information in Bufiles on Antulio Ortiz, followed by a

议认为 HSCA request of 4/10/78 which asked for This confirms delivery of the documents and responds to the HSCA

Bureau and Los Angeles

TILES do not reveal documents to support such an assertion.

since the HSCA had Amproperly identified the documents it sought. and HSCA approved the modification appearing in the 4/7/78, request Legal Counsel Division (LCD). The Assistant Director, LCD, authorized Los Angeles Division, and Legal Lisison and Congressional Affairs Unit, Records Management Division (RMD), Supervisor Leslie J. Worregard, This matter has been coordinated with the Assistant Director,

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#### April 13, 1978

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### HOUSE SELECT COMMITTEE ON ASSASSINATIONS U. S. HOUSE OF REPRESENTATIVES (HSCA)

This responds to the April 3, 5, 6, 7, and 10, 1978, letters of request signed by G. Robert Blakey, Chief Counsel and Director, HSCA, to the Attorney General wherein he requested delivery of specific documents and information concerning Antulio Ramires Ortis in connection with the Counittee's inquiry into the assassination of President John F. Kennedy.

The requested documents were delivered to HSCA staff members on April 5, 6, 7, and 10, 1978.

With regard to the ESCA request of April 10, 1978, searches of records at FBI Headquarters (FBIHQ) and the Los Angeles Office of the FBI failed to confirm the assertion made by Ortiz.



Assistant Attorney General Criminal Division Attention: Mr. Robert L. Keuch

NOTE: See Director, FBI, letter to Assistant Attorney General, Criminal Division, Attention: Mr. Robert L. Keuch, dated 4/13/78, captioned "House Select Committee on Assassinations, U. S. House of Representatives (HSCA)."

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()FD-448 (Rev. 9-1-76) Transmit attached by Fecsimile - CLEAR Precedence \_\_\_\_\_\_ To: ADIC, Los Angeles April 11, 1978 (Attn: Supv. Pete Norregard) Date: From: Director, FBI Time: Transmitted -Subject: ANTULIO RAMIREZ ORTIZ Initials - 15 62-117210- ' RE: Assassination of President John F. Kennedy - Let Committee OU Harren WATIONS Fingerprint Photo Fingerprint Record Map " Newspaper clipping Photograph DE-59 . ¥-27 Ź Artists Conception AmEmbassy Kingston TT to SecState Other : FY 106 Wash.D.C., 20 Nov '75 Special handling instructions: ReButelcals and BuFD-448 of 4/10/78--LA 1s instructed to Sutel(Immediate) responding with all available information to HSCA letter of 4/10/78 followed by LHM suitable for dissemination, including signed statements of SAs and-SA Norregand who (b) 7) and will set forth details of LA search. 6-26 ENCLOSURE COM 54 JUL 27 1978 Approved: MIHNB/MC **HF** 1978 22 FBI/DOJ



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 Realy, Plant Refer to The Nu. Los Angeles, California April 12, 1978

ASSASSINATION OF PRESIDENT JOHN FITZGERALD KENNEDY NOVEMBER 22, 1963, DALLAS, TEXAS

This document contains neither recommendations nor conclusions of the FBI. It is the property of the FBI and is loaned to your agency; it and its contents are not to be distributed outside your agency. (n) - (n') 200 - n' 2272

62-117290-722X2 69-109060-7-11/1/

### Los Ange 5, California April 1, 1978

I, Leslie J. Norregard, have read a letter directed by G. Robert Blakey, Chief Counsel and Director, Select Committee on Assassinations, U.S. House of Representatives, Washington, D.C., to the Honorable Griffin R. Bell, Attorney General of the United States, on April 10, 1978, concerning and Antulik Ramirez Ortiz. (b)(7)(e)



Dasid on the above, I caused a review of Los Angeles indices to be made under the following mares:

Antulio Ramirez Ortiz, and Antulio

Ortiz.

All indices were negative with the exception of those pertaining to Antulio Ramirez Ortiz, aka Antulio Ortiz, who is the subject of case captioned "Amtulio Ramirez Ortiz, Internal Security - Cuba; ITSA; Kidnapping; CHS - Assault," which concerns Ortiz' involvement in the hijacking of a National Airlines flight from Miami. Florida, to Havana, Cuba on Mav 1, 1961.

vidual were also located but they were directly connected to this hijack matter.

I have personally reviewed all Los Angeles files pertaining to the assassination of President John F. Kennedy on November 22, 1963, at Dallas, Texas, along with our files pertaining to Ortiz' hijacking of the National Airlines flight from Miami to Havana on May 1, 1961, and other related files pertaining to American aircraft hijackers in Cuba and Cuban Intelligence. No written and/or recorded records were found



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Lealie J. Norregard Supervisory Special Agent Federal Bureau of Investigation Los Angeles, California

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AND ANT ULIO RAMIREZ ORTIZ (COPY FACSIMILED TO LOS ANGELES BY BUREAU APR IL 10, 1978).

THE CONTENT SOF HOUSE SUBCOMMITTEE ON AS SASSINATIONS LETTER HAVE BEEN REVIEWED BY SPECIAL AGENTS THE SASSINATIONS LETTER



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