

UNITED STATES GOVERNMENT

Memorandum

John J. McDermott
FROM: Homer R. Hauer

DATE: 3/14/75

SUBJECT:

H. C. 4

The attached _____ has been received in the Records Section, appropriately initialed, and indicated for file. By use of instant transmittal memorandum, all necessary recording and indexing will be accomplished. It is to be noted this form is for internal use only within the Records Section, principally by the Routing Unit where bulky material not accompanied by memorandum is usually received.

The enclosure, if bulky and not usually filed with other papers in file, may be detached but this action should be clearly noted under the word "Enclosure."

Enc.

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ENCLOSURE

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NOT RECORDED

3 MAY 14 1975

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