

FBI

Date: 3/19/64

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Via AIRTEL AIRMAIL  
(Priority or Method of Mailing)

TO DIRECTOR FBI (62-109060) (105-82555) (44-24016)

FROM SAC DALLAS (89-43)

ASSASSINATION OF PRESIDENT JOHN  
FITZGERALD KENNEDY, 11/22/63, DALLAS, TEXAS  
MISCELLANEOUS INFORMATION CONCERNING  
BUFILE 62-109060  
DALLAS 89-43

LEE HARVEY OSWALD, aka  
IS-R-CUBA  
BUFILE 105-82555  
DALLAS 100-10461

JACK L. RUBY, aka;  
LEE HARVEY OSWALD, aka (Deceased) - VICTIM  
CIVIL RIGHTS  
BUFILE 44-24016  
DALLAS 44-1639

*1cc Legat Bonn  
1cc Legat Bonn  
1cc Legat London  
1cc Legat Manila  
1cc Legat Mex. Dist  
1cc Legat Ottawa  
1cc Legat Paris  
1cc Legat Rome  
1cc Legat Tokyo  
1cc Legat Zurich  
1cc Legat Bern  
via 6-7/20/64 RDL/ab*

ReButel 12/12/63 to all SACs setting out reporting pro-  
cedures to be followed in connection with captioned matters, and  
Dallas airtel to Bureau 3/17/64 with copies to all Continental  
offices not receiving instant communication.

- 10 - Bureau
- 2 - Albany (62-1946)
- 2 - Atlanta (105-3193)
- 2 - Birmingham
- 2 - Butte
- 2 - Charlotte (105-1731)
- 2 - Indianapolis (105-3399)
- 2 - Jacksonville (105-824)
- 2 - Knoxville (105-528)
- 2 - Little Rock (105-406)
- 2 - Dallas

- 44-24016- Louisville (105-620)
- 2 - Minneapolis (105-2564)
- NOT RECORDED 2 - Mobile (89-25)
- 199 APR 3 1964 2 - Newark
- 2 - New Haven (100-18158)
- 2 - Norfolk (89-17)
- 2 - Omaha (89-20)
- 2 - Richmond
- 2 - Savannah (105-808)
- 2 - Seattle (89-47)
- RPG:vm (50)

SEARCHED 1964

Approved \_\_\_\_\_

Special Agent in Charge

Sent \_\_\_\_\_

M

Per \_\_\_\_\_

ORIGINAL FILED IN 62-109060-2797

*SEARCHED SECTION*

Referenced Dallas airtel set forth certain information, instructions, and requests of those offices which had conducted considerable investigation in captioned matter. Offices receiving instant airtel are being advised of certain information contained in referenced Dallas airtel as follows:

As Office of Origin, Dallas is setting forth the following information, instructions, and requests to those offices which have conducted considerable investigation in the above related matters in order that the various instructions and requests from the Bureau can be carried out and the Bureau's responsibilities fulfilled. It has become necessary to re-evaluate instructions issued during the early stages of this investigation with regard to reporting procedures. Initially, it was sufficient to submit certain information by Letterhead Memorandum as it was only necessary to disseminate such information to the U. S. Secret Service or one of the other government agencies. Since the establishment of the President's Commission, the Bureau desires that the Commission be furnished with the results of all investigation conducted in connection with the assassination. This of necessity includes individuals and situations having little or no direct connection with the assassination.

The above-captioned cases are in existence in the Dallas Office in connection with the assassination and subsequent events. In connection with the first captioned case above, every effort is being made to include in this file allegations alleging some person or persons other than OSWALD committed the assassination. This includes numerous complaints from persons of questionable mentality and who appear mentally unstable or disturbed. The Bureau has instructed that each of such allegations must be fully resolved and reported as the President's Commission has indicated a desire to receive all information pertaining to all investigation conducted concerning the assassination and related matters. In some instances, certain allegations are received that do not indicate a connection or reference to OSWALD, but upon checking into them it is determined such allegations do pertain to OSWALD. In such instances, such investigation may have been reported in the first of the above-captioned cases, but every effort is being made to avoid placing anything in the first captioned case which has to do with OSWALD or his connection with the assassination.

The Bureau in many instances has sent communications carrying the first caption above although the subject matter indicates it pertains to OSWALD and/or the evidence gathered in the investigation into the assassination, and the Bureau has requested that in replying to their communications, such

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communications bear the same caption as the communication making the request. Dallas is abiding by this request but where the subject matter pertains to OSWALD or the evidence in connection with the assassination, Dallas is filing such communications in the second captioned case set forth above.

In many instances, auxiliary offices have reported the results of their investigation concerning a miscellaneous allegation not involving OSWALD or connected with OSWALD by Letterhead Memorandum and in some instances have included the results of such investigation in reports bearing the second caption above.

The most logical facility for advising the President's Commission of investigative results is by report. The Bureau has instructed Dallas, as Office of Origin, to coordinate the assembling and submission of reports under the first caption above. It is requested therefore that each office receiving this communication fully cooperate to enable Dallas to handle its responsibilities in this connection. Each office should continue to submit its own reports in matters pertaining to LEE HARVEY OSWALD and/or the assassination insofar as it relates to OSWALD.

Before Dallas can submit the reports requested by the Bureau in the first captioned case (Dallas 89-43), it will be necessary that all investigation previously reported by Letterhead Memorandum and other communications such as teletypes, airtels and letters be incorporated in appropriate FD-302s or inserts. All files relating to this matter must be thoroughly and meticulously reviewed to insure all investigation is logically resolved and 25 copies of inserts or FD-302s submitted to Dallas. It is recognized that considerable retyping will be required, but this retyping must be handled by each individual office receiving this communication in order that the retyping at Dallas is held to an absolute minimum. The day-to-day urgent requests of Dallas in connection with this matter are of such volume that for Dallas to handle the retyping of material submitted by other offices is not feasible. The investigative results which normally would have been prepared on FD-302s, but which were not so prepared in view of their incorporation in a Letterhead Memorandum, should now be retyped on a FD-302 where appropriate. The usual five-day dictation rule for FD-302s will of necessity have to be suspended for this particular project only and must be strictly adhered to in the future.

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Those investigations initiated as a result of the assassination, but of necessity reported under a different title and character than those reflected in this communication, such as Fraud Against the Government and Extortion cases, will have to be identified by each office receiving this communication and 25 copies of all FD-302s and inserts in connection with the investigation in these cases furnished to Dallas for inclusion in a subsequent Dallas report bearing the first caption above. It is suggested that in this respect that at the time a Fraud Against the Government, Extortion or other case arising out of the assassination is closed, that the complete results be forwarded to Dallas for inclusion in a Dallas report along with other allegations which have been completely resolved.

Separate inserts and FD-302s should be prepared in each instance where a specific allegation is concerned and a subject matter heading such as the name of the individual against whom the allegation is made or other appropriate identifying data should be included. In the case of the Fraud Against the Government, Extortion and other cases, the actual title used in such cases would be an appropriate heading. In all instances the complete resolving of the allegation is necessary before the insert can be included in the report. In connection with inserts prepared where the source has requested his identity be protected, it will be necessary to furnish Dallas an appropriate administrative insert reflecting the identity of the source. T symbols cannot be used in this report. A statement on the administrative insert such as: "The source who requested his identity not be divulged and who furnished information concerning JOHN DOE reflected in this report is BILL JONES, etc."

The investigative insert reflecting the information from such a source should begin with a statement such as: "On (date) an individual who requested his identity not be divulged, but who has furnished reliable information in the past (or who has furnished insufficient information in the past to determine his reliability), advised, etc."

Each office receiving this communication which received an allegation resulting in subsequent investigation must prepare an appropriate insert disclosing the "predication" or "basis" for the investigation. Where leads are indicated to completely resolve an allegation, the office developing same should set out the necessary leads to completely resolve the allegation.

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Where an office has already included in a report under one of the above described captions, certain information relating to an allegation, it will be permissible to state in an insert for the details of the report being prepared by Dallas, a statement such as: "The following (or the foregoing) investigation supplements that contained on pages of the report of SA , dated at , captioned (title of report) concerning, etc."

This will enable the President's Commission and any other agency to whom such reports have been and are being disseminated to locate the results of investigation which completely resolve a particular allegation. However, every effort is now being made to report the complete results of investigation pertaining to a specific allegation in the same report.

It is pointed out that the submission of Letterhead Memoranda is a device being used by the Bureau for expeditiously furnishing certain results of investigation to the President's Commission or some other agency and does not preclude the necessity for submission in report form subsequent thereto in order that the continuity of a particular report will not be disjointed or not clear.

The Bureau has directed that the property statement not be included on Letterhead Memoranda where it is known such Letterhead Memoranda are going to be disseminated to the President's Commission.

The Bureau has strongly pointed out that all material contained in reports and other communications in the above captioned cases must be meticulously prepared with the utmost care given to grammar, spelling, punctuation, and sentence structure. Therefore, each office before forwarding Dallas 25 copies of any insert or FD-302 should make absolutely sure that such material is "letter perfect".

Each office receiving this communication should immediately commence preparation of the requested information in the proper form as described above and furnish same to Dallas as it is completed with respect to each specific allegation. The entire review and submission in appropriate form to Dallas must be completed by April 15, 1964.