

# PAY ROLL CHANGE AUTHORIZATION

Department Police Division \_\_\_\_\_

Classified  Permanent   
Unclassified  Temporary

Appointment <input type="checkbox"/>	Promotion <input type="checkbox"/>	Military <input type="checkbox"/>	Change {	Name <input type="checkbox"/>	Suspension <input type="checkbox"/>	Reduction in Force <input type="checkbox"/>
Re-Appointment <input type="checkbox"/>	Merit Increase <input type="checkbox"/>	Leave { Educational <input type="checkbox"/>		Tax <input checked="" type="checkbox"/>	Demotion <input type="checkbox"/>	Resignation <input type="checkbox"/>
Re-Instatement <input type="checkbox"/>	Service Pay <input type="checkbox"/>	Without Pay <input type="checkbox"/>		Classification <input type="checkbox"/>	Transfer <input type="checkbox"/>	Dismissal <input type="checkbox"/>

Employee Number 84651 Payroll Number 12-1 Effective Date 1-11-59

FULL NAME J. D. Tinnit

Auditor's Use Only:

Address \_\_\_\_\_  
(Fill in for new employee or change only)

From Classification or Position Patrolman Grade \_\_\_\_\_ Step \_\_\_\_\_ Position Number \_\_\_\_\_

To Classification or Position \_\_\_\_\_ Grade \_\_\_\_\_ Step \_\_\_\_\_ Position Number \_\_\_\_\_

Tax Class: From 4 To 5  
Attach W-4

Rate: Hour Month \_\_\_\_\_ Weekly Bi-Weekly \_\_\_\_\_ Hour Month \_\_\_\_\_ Weekly Bi-Weekly \_\_\_\_\_  
From To

Pay Schedule: Retirement Deductions Yes  No   
0 1 8 9  
(Circle One)

Budget Code A-3

Description of Duties:

Explanation of above action:

The above appointment conforms to all Civil Service rules and is to be charged to Account 12

The action indicated above is hereby recommended approved.

Department Head C. H. Hansson  
1-14-59

Personnel Director

Approved:

Approved:

Secretary and Chief Examiner Civil Service Board

City Manager

Forward five copies to Personnel Office immediately on all actions except deductions, which should be sent direct to Auditor's Office in duplicate.