ATTAEHMENT



CIVIL ACTION NUMBERS: 82-1602 82-2108 82-2109 82-2110 82-2128 82-2130 82-2156 82-2379 82-2522 82-2523 82-2679 82-2680

10/8/82

FOIPA SECTION WORK ANALYSIS FOURTH QUARTER FISCAL YEAR 1982

REQUESTS

During the fourth quarter FY 82, we received 2,705 new requests, an average of 42.9 per day. In comparing FY 81 with FY 82, new requests have dropped from 12,686 to 12,102. For FY 82 we have received an average of 48 new requests per day, which is less than the 50.7 average received for FY 81.

CLOSINGS

Closings through processing for FY 82 were 4,502 as compared to 5,346 during FY 81. In FY 82 cases closed other than through processing total 7,978 which is 1,182 less than for FY 81.

FOURTH OUARTER, 71 02 11002 2745 12102 12686 NEW REQUESTS 63 64 252 50 50.7 AVERAGE DATLY RECEIPTS 365 42.9 385 1298 1465 50.7 CLOSINGS FIGURES BELOW ARE BASED ON THE THREE MONTH PERIOD FROM 7/6/82 TO 10/1/82 TO 10/1/82 - - NO RECORDS 671 714 2466 3081 - - NO RECORD MAIN FILE 671 545 1792 2217 - 10/1/82 IMFO/NOTARY 626 423 1202 2237 - 10/1/82 IMFO/NOTARY 61 78 1477 463 - - PRE-PROCESSED 61 78 147 463 - - UNIT A 412 428 1315 1587 - - - UNIT A 132 265 576 1230 - - - - UNIT A 132 265 576 1230 - - - - - - - -	FOIPA QUARTERLY	FOURTH QUARTER FY 82	FOURTH QUARTER FY 81	FY 82	FY 81	3		
NO RECONDS NO RECORD MAIN FILE 671 349 714 545 2466 1792 3081 2274 NO RECORD MAIN FILE 349 423 2302 2237 INFO/NOTARY ADMINISTRATIVE 320 235 1271 1105 PROCESSED -61 78 147 463 PROCESSING: -61 78 147 9160 UNIT A 412 428 1315 1587 UNIT A 132 265 576 1230 B 132 265 576 1230 C 149 218 677 792 C 149 151 562 484 D 124 151 622 F 166 189 662 631 F 166 189 6502 5346 GHAND TOTAL OF CLOSINGS 3217 3430 12480 14506	NEW REQUESTS WORKDAYS AVERAGE DAILY RECEIPTS REOPENED REQUESTS	2705 63 42.9 365	64 42.8 385	252 48 1298	250 50.7 1465			3
NO RECONDS NO HECORD MAIN FILE 671 349 714 545 2466 1792 3081 2274 INFO/NOTAHY ADMINISTRATIVE 320 235 1271 1105 JMFO/NOTAHY ADMINISTRATIVE 320 78 1477 463 FIKS-PROCESSED -61 78 1477 9160 THNU PROCESSING:	CLOSINGS FIGURES BELOW A	RE BASED C	IN THE THREE	E MONTH PER	IOD FROM 7/	6/82 TO 10,	/1/82	T
UNIT A 412 428 1315 1307 B 132 265 576 1230 C 149 218 677 792 D 124 151 562 484 E 207 184 710 622 F 166 189 662 631 TOTAL 1190 1435 4502 5346 GHAND TOTAL OF CLOSINGS 3217 3430 12480 14506 4075 4775 4075 4075 4075	NO RECORDS NO HECORD MAIN FILE INFO/NOTARY ADMINISTRATIVE PRE-PROCESSED	671 349 626 320 61	714 545 423 235 78	2466 1792 2302 1271 147	3081 2274 2237 1105 <u>463</u>			
	UNIT A B C D E F TOTAL ' GRAND TOTAL OF CLOSINGS	132 149 124 207 <u>166</u> 1190 <u>3217</u>	265 218 151 184 <u>189</u> 1435 <u>3430</u>	576 677 562 710 <u>662</u> 4502 <u>12480</u>	1230 792 484 622 <u>631</u> 5346 <u>14506</u>			

Following is a breakdown of closings comparing Fourth Quarter 1982 figures with Fiscal Year 82 and Fiscal Year 81 figures.

	FOURTH OUARTER FY 82		FY 82		FY 81 TOTAL PERCENT	
CLOSINGS	TOTAL	PERCENT	TOTAL	PERCENT	TOTAL	FERCENT
Through processing	1190	37	4502	36	5346	36.9
Other	2027	63	7978	_64	9160	63.1
TOTAL	3217	100	12480	100	14506	100

Following is a breakdown of cases closed other than through

processing:

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	FOURTH QUARTER		FY 82		FY 81	
TYPES OF CLOSINGS	<u>FY</u> TOTAL	PERCENT	TOTAL	PERCENT	TOTAL	PERCENT
NR	671	33.1	2466	30.9	3081	33.6
NRMF	349	17.2	1792	22.5	2274	24.8
Info/Notary	626	30.9	2302	28.9	2237	24.4
Administrative	320	15.8	1271	15.9	1105	12.1
Pre-processed	61	3.0	147	_1.8	463	5.1
TOTAL	2027	100	7 978	100	9160	100
SECTION TOTALS			TOTAL	PERCENTA	GE	
Requests assigned	to Disclo	sure	2214	46.4		
Requests assigned			<u>2561</u>	53.6		
TOTAL			4775	100	•	

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10/8/82

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•	FREEDOM OF	INFORMATION AND PRIVACY ACTS STATISTICS
117,742		New requests received at FBIHQ since 1975
12,531		Total FOIPA requests received at FBIHQ, averaging 49.9 requests per day for CY 81
4,809		Total FOIPA Field Office requests received in CY Bl
17,340		Total FOIPA Field Office and Headquarters requests received in CY 81
12,102		Total FOIPA requests received at FBIHQ, averaging 48 requests per day for FY 82
12.8%		Of requests from prisoners during FY 82
8.6%	с. С.	Of requests from news media and scholars during FY 82
396		Total number of employees handling requests composed of:
	237	FOIPA Section, Records Management Division, employees including 20 law trained Special Agents
	91	Additional Records Management Division employees including 9 Special Agents
	16	Legal Counsel Division employees including 10 law trained Special Agents
	52	Field Office employees including 11 Special Agents
·		Numbers of additional Records Management Division employees, Legal Counsel Division employees and Field Office employees are based upon the number of hours and equivalent workyears utilized in FOIPA program.
	4,775	FOIPA matters on hand as of 10/1/82

\$12,134,932

Cost of FBI FOIPA program for FY 81

The average length of time it takes to process and release documents to requesters is three to five months. The length of time may be shorter or substantially longer depending upon such factors as the nature of the request, the number of documents to be reviewed, whether the documents require classification review, whether the documents were referred to another agency, and whether the documents have previously been processed under the FOIPA.