TO: Michael E. Shaheen, Jr., Counsel Office of Professional R esponsibility

FROM: Fred G. Folsom, Leader

Martin Luther King Review Task Force

SUBJECT: Assignment of Secretarial and Paralegal Personnel

It is requested that Linda Ramsberg and Carole Kosack be immediately assigned as our principal secretaries. We would hope that they will be familiar with transcription work and be able to take charge of the "housekeeping" operations for our task force.

We have immediate need of more assistance to collect data and do research in several areas emerging from our review. Miss Hope Byrne, research analyst, has reported for parttime work and expects to begin full time next week. From the list of other qualified paralegals supplied to us last week it is requested that Elizabeth Dunigan be assigned to begin work as soon as she can be processed.